



GOVERNMENT OF KHYBER PAKHTUNKHWA
FINANCE DEPARTMENT
(REGULATION WING)

Finance Department Civil Secretariat Peshawar

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No.SO(FR)FD/9-1/2017/17445/DOP

Dated Peshawar the 23rd July 2018

To

All the Administrative Secretaries
to Govt. of Khyber Pakhtunkhwa

Subject:- **KHYBER PAKHTUNKHWA DELEGATION OF FINANCIAL
POWER RULES, 2018**

Dear Sir,

I am directed to refer to the subject noted above and to state that in light of new developments, the Govt. of Khyber Pakhtunkhwa has been pleased to revise the existing Delegation of Powers & Financial Rules accordingly.

Therefore, a revised copy of Khyber Pakhtunkhwa Delegation of Financial Powers Rules 2018 duly published in Gazette notification is sent herewith for information and official business.

Yours faithfully

Section Officer (FR)

Copy is forwarded for information and necessary action to the:

1. Director FMIU with the request that the Delegation of Power & Financial Rules 2018 may please be uploaded on the website of Finance Department.
2. Deputy Secretary (Dev-I), Finance Department.
3. SO (Admn), Finance Department.
4. PS to Secretary, Finance Department.
5. PS to Additional Finance Secretary (Reg), Finance Department.

Section Officer (FR)



KHYBER PAKHTUNKHWA DELEGATION OF FINANCIAL POWERS RULES, 2018

*Effective
from*

1st July, 2018

Government of Khyber Pakhtunkhwa
Finance Department



Preface

The Delegation of Financial Powers Rules serves as the cornerstone to govern public expenditure management. The Khyber Pakhtunkhwa Delegation of Powers under the Financial Rules and Powers of Re-appropriation Rules, 2001 remained in vogue for quite an extended time period. Hence, there has been a felt need to review and update these rules for bolstering adequate competency in financial powers to the public sector entities aimed at improved public service delivery. The budgetary reforms of the Government of Khyber Pakhtunkhwa under Medium Term Budgetary Framework (MTBF) also warranted provisioning of sufficient executive flexibility to have a composite systematic change for greater results orientation.

A methodical evidential review of the existing framework and associated rules by Finance Department entrenched with the elements of greater quality assurance via internal and external peer reviews led the realization of Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018.

Salient features exhibited by these rules include:



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

1. Structural reformation ensuring a unified, dynamic, consistent, and principles based framework easing implementation and updation.
2. Enhanced financial powers to spur operational efficiencies via up-gradation in categorization of officers and extent of delegated financial powers.
3. Versatility of application across the board.
4. Compatibility with planning and budgetary regime under the country-wide scheme of classification driven by Chart of Accounts.

These rules are deemed instrumental in fostering fiscal discipline, prudent financial management and good governance. More powers surely warrant more responsibility and accountability of those who are delegated with these powers. The role of the Principal Accounting Officers is of paramount significance towards this end.

I must thank the untiring commitment and dedicated efforts of Mr. Jehanzeb Parwez Advisor PFM and Mr. Fiaz Alam Deputy Secretary along with all team members in Finance Department.

Shakeel Qadir Khan
Secretary Finance
Dated: 1st July, 2018



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

Table of Contents

Preface.....	i
Notification	1
1. <i>Short Title and Commencement.....</i>	<i>1</i>
2. <i>Definitions.....</i>	<i>1</i>
3. <i>Delegation of Powers</i>	<i>3</i>
First Schedule – Categorization of Officers	6
1. <i>Part-I (Officers in Category-I).....</i>	<i>6</i>
2. <i>Part-II (Officers in Category-II).....</i>	<i>7</i>
3. <i>Part-III (Officers in Category-III).....</i>	<i>7</i>
4. <i>Part-IV (Officers in Category-IV).....</i>	<i>7</i>
Second Schedule - Powers Common to All	8
Third Schedule - Special Powers.....	17
1. <i>Administration of Justice.....</i>	<i>17</i>
2. <i>Agriculture Department.....</i>	<i>17</i>
3. <i>Communication & Works Department</i>	<i>21</i>
4. <i>Elementary & Secondary Education Department</i>	<i>22</i>
5. <i>Environment Department.....</i>	<i>23</i>
6. <i>Establishment & Administration Department</i>	<i>26</i>
7. <i>Food Department.....</i>	<i>27</i>
8. <i>Higher Education, Archives & Libraries Department.....</i>	<i>28</i>
9. <i>Industries Department</i>	<i>29</i>
10. <i>Inspectorate General of Prisons</i>	<i>29</i>
11. <i>Irrigation Department.....</i>	<i>30</i>
12. <i>Police Department.....</i>	<i>32</i>
13. <i>Public Health Engineering Department.....</i>	<i>33</i>
14. <i>Revenue Department</i>	<i>35</i>



Notification

No.SO(FR)/FD/9-1/2018/DOP/17441. In exercise of the powers conferred under Article 119 of the Constitution of the Islamic Republic of Pakistan, Governor of the Khyber Pakhtunkhwa is pleased to make the following rules.

1. Short Title and Commencement

- 1) These rules may be cited as the Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018.
- 2) These shall come into force at once and shall apply throughout the Government of Khyber Pakhtunkhwa.

2. Definitions

- 1) In these rules, unless the context otherwise requires:
 - a) **"Administrative Department"** means a self-contained administrative unit in the Khyber Pakhtunkhwa Secretariat responsible for the conduct of business of Government in a distinct and specified sphere and such other department or administrative unit declared as such by the Government;
 - b) **"Attached Department"** means a department notified as such by the Establishment and Administration Department;
 - c) **"Autonomous/Semi-Autonomous Bodies"** Those entities/organizations/bodies corporate / authorities or any other special institution declared as such by



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

the Government of Khyber Pakhtunkhwa having administrative and financial autonomy and operate through independent boards;

- d) **“Chief Secretary”** means Chief Secretary to the Government of Khyber Pakhtunkhwa;
- e) **“Deputy Commissioner”** means the Deputy Commissioner of the district concerned posted and notified as such by the Government;
- f) **“Finance Department”** means the Finance Department of the Government of Khyber Pakhtunkhwa;
- g) **“Government”** means the Government of Khyber Pakhtunkhwa;
- h) **“Head of District Office”** means an officer entrusted with the administrative and financial charge of a district office in the district government;
- i) **“Head of Project or Programmes”** means an officer entrusted with the administrative, financial and operational charge of a public sector project or programme funded under ADP to plan, govern and oversee the successful delivery of the project or programme’s outputs
- j) **“Officer in Category-I”** means an officer mentioned in Part-I of the First Schedule;
- k) **“Officer in Category-II”** means an officer mentioned in Part-II of the First Schedule;
- l) **“Officer in Category-III”** means an officer mentioned in Part-III of the First Schedule;



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

- m) **"Officer in Category-IV"** means an officer mentioned in Part-IV of the First Schedule; and
 - n) **"Schedule"** means a schedule attached to these rules.
- 2) Expressions used but not defined in these rules shall have the same meaning as assigned to them in the General Financial Rules.

3. Delegation of Powers

- 1) Administrative Department for the purpose of exercising powers under these rules, unless otherwise specified, shall mean the officers mentioned at serial #.1 of Part-I of the First Schedule to these rules.
- 2) The nature and extent of powers delegated to officers of different categories in the First Schedule shall be as specified in the Second and Third Schedules to these rules.
- 3) Notwithstanding anything contained in Rule 3(1&2) *ibid*, the following may exercise the financial powers of an Administrative Department;
- a. Chief Justice, Peshawar High Court
 - b. Khyber Pakhtunkhwa Provincial Ombudsman
 - c. Chairman Khyber Pakhtunkhwa Public Service Commission
 - d. Chairman Khyber Pakhtunkhwa Service Tribunal
 - e. Secretary, Provincial Assembly of Khyber Pakhtunkhwa
 - f. Principal Secretary to the Governor Khyber Pakhtunkhwa



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

- g. Principal Secretary to the Chief Minister Khyber Pakhtunkhwa
 - h. Khyber Pakhtunkhwa Divisional Commissioners
 - i. Inspector General of Police Khyber Pakhtunkhwa
 - j. Chief Ehtesab Commissioner Khyber Pakhtunkhwa
 - k. Secretary Administration Khyber Pakhtunkhwa
- 4) Each Administrative Department may exercise full powers in respect of special powers delegated to it under the Third Schedule to these rules, unless specified otherwise.
- 5) The Deputy Commissioners, in their capacity as the Principal Accounting Officer, shall exercise financial powers under these rules in respect of District Governments devolved offices.
- 6) The Principal Accounting Officer and Controlling Officer shall be responsible not only for the efficient and economical conduct of his/her own office, but also for offices subordinate to him/her. It shall be their prime responsibility to enforce financial order and strict economy at every step.
- 7) Every officer entrusted with financial powers shall observe the principles of economy i.e. getting full value for money and regularity i.e. spending money for the specified purpose and in the manner prescribed by relevant law and rules.
- 8) The standards of financial propriety stipulated by General Financial Rule-10 shall be strictly adhered to:
- a. Every public officer is expected to exercise the same vigilance in respect of expenditure incurred from public moneys as a person of ordinary prudence



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

- would exercise in respect of expenditure of his own money;
- b. The expenditure should not be prima facie more than the occasion demands;
 - c. No authority should exercise its powers of sanctioning expenditure to pass an order which will be directly or indirectly to its own advantage;
 - d. Public moneys should not be utilized for the benefit of a particular person or section of the community; and
 - e. The amount of allowances granted to meet expenditure of a particular type should be so regulated that the allowances are not on the whole a source of profit to the recipients.
- 9) The powers delegated under these rules shall be exercised by the authorities subject to actual release of funds by the Finance Department and not on the basis of budget allocations nor in anticipation of funds.
- 10) Codal requirements and conditions prescribed by the Government from time to time and general or specific conditions laid down in the Schedules to these rules or in any other rules of the Government shall be strictly observed while exercising powers delegated under these rules.
- 11) The powers not delegated under these rules shall continue to stand vested in the Finance Department.
- 12) The Khyber Pakhtunkhwa Delegation of Powers under the Financial Rules and the Powers of Re-appropriation Rules, 2001 are hereby repealed.



First Schedule – Categorization of Officers

1. Part-I (Officers in Category-I)

1	Secretaries to Government (including Chief Secretary, Additional Chief Secretary and Senior Member Board of Revenue. Chief Secretary shall be the Secretary to Government so far as Establishment is concerned, if no other Secretary to Government in the Establishment & Administration Department has been so declared as Secretary)
2	Special Secretaries / Additional Secretaries in-charge of Administration in respect of departments having no post of Special Secretary.
3	Registrar Peshawar High Court.
4	Members Board of Revenue.
5	Chairmen Labour Appellate Tribunal.
6	Presiding Officer, Revenue Appellate Courts.
7	Presiding Officers Labour Courts.
8	All Heads of Attached Departments.
9	Additional Inspector General of Police.
10	Deputy Inspector General of Police.
11	Military Secretary to Governor Khyber Pakhtunkhwa.
12	Deputy Commissioners.
13	All Heads of Projects or Programmes either indigenous or foreign funded.
14	All Heads of the Autonomous/Semi-autonomous Bodies.
15	District and Session Judges.
16	All Medical Superintendents of the Provincial Secondary Healthcare Hospitals, Women & Children Hospitals and Specialized Hospitals.
17	Presiding Officers of the District Consumer Courts.
18	Special Judges Anti-Corruption Courts.
19	Presiding Officers/Judges Anti-Terrorism Courts.
20	Secretary Khyber Pakhtunkhwa Public Service Commission



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

2. Part-II (Officers in Category-II)

1	Additional Secretaries in-charge of Administration not included in Part-I / Deputy Secretaries in-charge of Administration in respect of departments having no post of Special Secretary.
2	All Officers in-charge of Independent Offices/Institutions in BS-19 and above not included in Part-I.
3	All Heads of District Offices.
4	Settlement Officers.
5	All District Police Officers.
6	Director of Land Records or Inspector General of Registration.
7	KP Deputy Director Food at Karachi.
8	Deputy Director Labour Welfare.
9	Divisional Forest Officers.

3. Part-III (Officers in Category-III)

1	Deputy Secretaries in-charge of Administration other than those mentioned in Part-II.
2	All Officers in-charge in BS-18 and above of Independent Offices/Institutions other than those mentioned in Part-II.

4. Part-IV (Officers in Category-IV)

1	The Drawing and Disbursing Officers other than those mentioned in Part-I, II and III.
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Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

Second Schedule - Powers Common to All

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
1	Abolition of Posts.	Full Powers.	Full Powers in respect of posts under his/her control.	Full Powers in respect of posts in BS-1 to BS-16 under his/her control.	--	--
Specific Condition(s):						
<ol style="list-style-type: none"> All orders regarding abolition of posts shall be communicated to the Accountant General, KP or District Accounts Officer concerned and Finance Department or District Officer Finance and Planning concerned, with full justification. The delegated power of abolition of posts shall be without prejudice to the powers of Finance Department. 						
2	To Sanction Expenditure against Budget Provision.					
(i)	Project Pre-Investment Analysis	Full Powers	Full Powers	--	--	--
Specific Condition(s):						
<ol style="list-style-type: none"> Include Feasibility Studies; Research, Surveys and Exploratory Operations. 						
(ii)	Operating Expenses					
(a)	Fuel and Power	Full Powers	--	--	--	--
Specific Condition(s):						
<ol style="list-style-type: none"> Include High Speed Diesel Oil - Operational & Non-Operational; Furnace Oil - Operational & Non-Operational; Electric Traction. Subject to specified departmental admissibility and prescribed conditions. 						
(b)	Fees	Full Powers	Full Powers	Upto Rs. 100,000 Each case	Upto Rs. 50,000 Each case	Upto Rs. 20,000 Each case
Specific Condition(s):						
<ol style="list-style-type: none"> Include Bank Fees; Legal Fees; License Fees; Membership Fees. 						
(c)	Communication	Full Powers	Full Powers	Full Powers	Full Powers	Full Powers
Specific Condition(s):						
<ol style="list-style-type: none"> Include Postage and Telegraph; Telephone and Trunk Calls; Telex, Tele-printer and Fax; Electronic Communication; Courier and Pilot Service; Photography Charges. Subject to observance of prescribed ceilings, where applicable. 						



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
(d)	Utilities	Full Powers	Full Powers	Full Powers	Full Powers	Full Powers
	Specific Condition(s): 1. Include Gas; Water; Electricity; Hot and Cold Weather Charges; POL for Generator. 2. Subject to observance of prescribed ceilings, where applicable.					
(e)	Occupancy Costs	Full Powers	Full Powers	Upto Rs. 100,000 At a time	Upto Rs. 50,000 At a time	--
	Specific Condition(s): 1. Include Charges; Rent for Office Building; Rent other than on Building; Royalties; Rates and Taxes; Rent of Machinery and Equipment; Insurance; Security; Rent of Hall for Council Meetings; Sewerage/Waste Charges. 2. Rent of Office Building is subject to the explicit conditions that: a. The accommodation is according to the scale prescribed by the Government. b. Either the rent does not exceed the rent assessed by the Excise & Taxation Department for the purpose of Urban Immovable Property Tax or the rent to be paid is made the basis of property tax. c. Assessment made by the Communication & Works Department. d. No objection certificate from Communication & Works Department for non-availability of office accommodation. 3. Rent of Land is subject to the rent reasonability certificate given by an officer of the Revenue Department exercising the powers of the Collector under the KP Land Revenue (Amendment) Act, 2014.					
(f)	Operating Leases	Full Powers	--	--	--	--
	Specific Condition(s): 1. Include Machinery and Equipment; Buildings; Motor Vehicles; Computers; Medical Machinery and Technical Equipment. 2. Subject to specified departmental admissibility and prescribed conditions.					
(g)	Motor Vehicles	Full Powers	Full Powers	--	--	--
	Specific Condition(s): 1. Include Insurance; Registration.					
(h)	Consultancy & Contractual Work	Full Powers	--	--	--	--
	Specific Condition(s): 1. Include Computer; Management; Government Departments. 2. Subject to specified departmental admissibility and prescribed conditions.					
(i)	Travel & Transportation	Full Powers	Full Powers	Full Powers	Upto Rs. 40,000 At a time	Upto Rs. 20,000 At a time



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
	Specific Condition(s): 1. Include Training – Domestic/International; Travelling Allowance; Transportation of Goods; POL Charges, Aeroplanes, Helicopters, Staff Cars, Motorcycles; Conveyance Charges; CNG Charges; Tour Expenditure State Conveyance and Motor Cars; Railway Concession Voucher. 2. Subject to admissibility under the rules and observance of prescribed ceilings, where applicable.					
(j)	General – Printing & Publication	Full Powers	Full Powers	Full Powers	Full Powers	Full Powers
	Specific Condition(s): 1. Include Stationery; Printing and Publication; Conferences/ Seminars/ Workshops/ Symposia; Newspapers, Periodicals and Books; Advertising and Publicity; Contribution and Subscription; Essay Writing and Copyrights; Exhibitions, Fairs and other National Celebrations. 2. Subject to admissibility under the rules and observance of prescribed ceilings, where applicable.					
(k)	General – Cost of Other Stores	Full Powers	Full Powers	Full Powers	Upto Rs. 50,000	--
	Specific Condition(s): 1. Include Hire of Vehicles; Uniforms and Protective Clothing; Purchase of Drugs and Medicines; Expenditure on Confiscated Goods; Cost of Other Stores; Ordnance Store; Free Text Books. 2. Subject to admissibility under the rules and observance of prescribed conditions.					
(l)	General – Secret Service	Full Powers	--	--	--	--
	Specific Condition(s): 1. Include Secret Service Expenditure. 2. Subject to admissibility under the rules and observance of prescribed ceilings, where applicable.					
(m)	General – Other Services	Full Powers	Full Powers	--	--	--
	Specific Condition(s): 1. Include Payments to Government Department for Services rendered; Law Charges; Payments to Other for Services rendered; Service Charges; Special Cost incurred in performance of Government Functionaries. 2. Subject to admissibility under the rules and observance of prescribed conditions.					
(iii)	Write-offs of Public Money / Loss of Assets	Upto Rs. 100,000	--	--	--	--
	Specific Condition(s): 1. Include Loss of Public Money; Inventories Obsolescence / Slow Moving Charge; Impairment of Property, Plant and Equipment; Write Off of Inventories; Loss on Disposal of Property, Plant and Equipment; Loss on Sale of Scrap. 2. Provided that the loss does not disclose a defect of system the amendment of which requires the orders of higher authority. 3. That there has not been any serious negligence on the part of some individual Government Officer or Officers which may possibly call for disciplinary action requiring the orders of any					



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
	higher authority. 4. All Sanctions to write off shall be communicated to the Accountant General and Finance Department.					
(iv)	Scholarships & Other Awards	Full Powers	Full Powers	Full Powers	Full Powers	Full Powers
	Specific Condition(s): 1. Include Merit Scholarships; Other Scholarships; Cash Awards to Informers. 2. Subject to number of Scholarships and rates sanctioned by Finance Department in consultation with Administrative Department. 3. Cash Awards subject to admissibility under the rules and observance of prescribed rates and conditions.					
(v)	Entertainment & Gifts					
(a)	Entertainment	Full Powers	Full Powers	--	--	--
	Specific Condition(s): 1. For light refreshment upto Rs. 100 per head at meetings convened for official business. 2. For serving lunch boxes upto Rs. 500 per head in meetings which are prolonged beyond office hours without break in the interest of Government work.					
(b)	Purchase of Gifts for State Guests	Principal Secretary to CM Rs. 100,000	--	--	--	--
	Specific Condition(s): 1. For presentation to the foreign dignitaries only.					
(vi)	Expenditure on Acquiring Physical Assets	Full Powers	Full Powers	Upto Rs. 1,000,000 At a time	Upto Rs. 500,000 At a time	Upto Rs. 300,000 At a time
	Specific Condition(s): 1. Include Purchase of Building; Computer Equipment; Commodity Purchase (Cost of State Trading); Other Stores & Stock; Purchase of Transport; Purchase of Plant & Machinery; Purchase of Furniture & Fixture; Purchase of Other Assets. 2. Subject to fulfilment of all codal requirements enunciated by relevant legislative and regulatory frameworks.					
(vii)	Civil Works	i. Approved Development Schemes: Full Powers ii. Non-Development Schemes: Rs. 1,000,000	i. Approved Development Schemes: Full Powers ii. Non-Development Schemes: Rs. 500,000	--	--	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
	Specific Condition(s): 1. Include Roads, Highways and Bridges; Irrigation Works; Embankments and Drainage Works; Building and Structures; Other Works; Telecommunication Works; Drought Emergency Relief Assistance Works. 2. Subject to fulfilment of all codal requirements enunciated by relevant legislative and regulatory frameworks.					
(viii)	Repairs & Maintenance	Rs. 300,000 or 50% of the book value of machinery whichever is less	Rs. 150,000 or 50% of the book value of machinery whichever is less	Rs. 70,000 or 25% of the book value of machinery whichever is less	Rs. 50,000 or 10% of the book value of machinery whichever is less	Rs. 25,000
	Specific Condition(s): 1. Include Transport. 2. Subject to carrying out of Repairs in the Government Workshops, in absence of which due process of public procurement and specific conditions shall be strictly adhered to.					
(ix)	Repairs & Maintenance	Full Powers	Full Powers	Full Powers	Upto Rs. 200,000 At a time	Upto Rs. 100,000 At a time
	Specific Condition(s): 1. Include Machinery & Equipment; Furniture & Fixture; Buildings & Structure; Irrigation; Embankment & Drainage; Roads, Highways and Bridges; Computer Equipment; General; Telecommunication Works. 2. Subject to admissibility under the rules and observance of prescribed ceilings, where applicable.					
(x)	Honoraria	Full Powers	--	--	--	--
	Specific Condition(s): 1. The total amount of the honoraria shall not exceed the amount provided in budget for the payment of honoraria and no re-appropriation shall be made from other budget heads for this purpose; 2. The sanction for the honoraria must show specific detail of the work done; 3. The amount of honoraria for each individual shall not exceed one Month's Basic Pay; 4. Each Administrative Department shall send consolidated statement to the Chief Secretary and Finance Department showing names and amount; and 5. The honoraria fees in connection with the Departmental examinations shall be paid in accordance with the rules of the various Departments.					
(xi)	Reimbursement of Medical Charges	Full Powers	Full Powers	Upto Rs. 10,000 Each case	Upto Rs. 5,000 Each case	Upto Rs. 3,000 Each case
	Specific Condition(s): 1. Advance payments for serious nature cases/operations shall be subject to the condition of					



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV	
	certification by a broad-based medical board duly notified and prior approval of Finance Department on cases to case basis.						
3	To Sanction Budget Bonus in Finance and P&D Departments	Chief Secretary Full Powers upto 3 Months Basic Pay	--	--	--	--	
4	Power of Sanctioning Development Projects / Programmes	Forum				Limit to Sanction	
		1. Departmental Development Working Party (DDWP)				Rs. 200 Million	
		2. District Development Committee (DDC)				Rs. 60 Million	
		3. Tehsil Development Committee (TDC)				Rs. 20 Million	
		4. Projects Approval Committee for Village / Neighbourhood Councils				Rs. 5 Million	
	Specific Condition(s): 1. The project/programme so sanctioned shall be sent to the Planning & Development Department and Finance Department. 2. In case of difference of opinion, the project/programme shall be referred to the Provincial Development Working Party (PDWP). 3. Prior clearance of revenue component (creation of new posts, pay & allowances, purchase of vehicles, purchase of machinery & equipments, operating expenses etc.) of the project/programme from Finance Department / District Officer Finance & Planning concerned shall stand as a prerequisite. 4. Project/programme having a subsidy / foreign aid element shall be referred to the Provincial Development Working Party (PDWP) for approval, irrespective of its cost.						
5	Issuance of Administrative Approval to Works / Development Schemes	Full Powers	i. Deputy Commissioner	--	--	--	
			ii. Registrar Peshawar High Court				
			ii. Heads of Autonomous /Semi-Autonomous Bodies				
			Full Powers				
	Specific Condition(s): 1. Subject to prior approval of the relevant forum competent to sanction projects i.e. DDC, DDWP, PDWP, CDWP, ECNEC and clearance of revenue component (creation of new posts, pay & allowances, purchase of vehicles, purchase of machinery & equipments, operating expenses etc.) of the project/programme from Finance Department / District Officer Finance & Planning concerned.						
6	Re-appropriation of Funds						
(i)	Re-appropriation of Funds in Current Budget	Full Powers	Full Powers	--	--	--	



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
	<p>Specific Condition(s):</p> <ol style="list-style-type: none"> 1. The authority sanctioning re-appropriation shall certify that; <ol style="list-style-type: none"> a. The expenditure proposed to be met through re-appropriation could not be reasonably foreseen. b. The expenditure can't be reduced nor can it be postponed to the next year. c. The expenditure in question was not specifically disallowed or reduced by Finance Department at the time of approving the budget estimates. 2. No re-appropriation shall be made; <ol style="list-style-type: none"> a. From one grant to another grant. b. After the expiry of the financial year. c. Between funds authorized for expenditure charged on the Provincial Consolidated Fund/Local Fund and other expenditure. d. From development to current expenditure and vice versa. 3. No re-appropriation shall be made beyond 15th of April each year. 4. No authority subordinate to the one which reduced an allocation shall increase such reduced allocation by means of re-appropriation. 5. No re-appropriation from/to Employees Related Expenditure; Secret Service Expenditure; Utilities; POL; TA/DA and Medicines and Dietary Charges. 6. No funds shall be provided by Finance Department against such items of expenditure wherefrom the Administrative Department re-appropriated funds. 7. No re-appropriation shall be made so as to divert the provision for specified new items to other purposes. 8. In case of expenditure on works; <ol style="list-style-type: none"> a. No re-appropriation to meet any expenditure which is likely to involve further outlay in a future financial year. b. No re-appropriation shall be made from/to the Major Work / Minor Work and Repairs & Maintenance. c. Re-appropriation permissible from an original Major Work in Progress only to a Work(s) of the same category. 					
(ii)	Re-appropriation of Funds in Development Budget	Full Powers	--	--	--	--
	<p>Specific Condition(s):</p> <ol style="list-style-type: none"> 1. Conditions governing the Re-appropriation of Funds in Current Budget via 6(i) <i>ibid</i> shall apply to Re-appropriation of Funds in Development Budget. 2. In addition to 1 <i>ibid</i>, the following specific conditions shall apply; <ol style="list-style-type: none"> a. Re-appropriation shall not be made except for approved schemes. b. The approved cost of the schemes shall not be exceeded, through re-appropriation, beyond 10% of the amount for which the scheme has been administratively approved. 					
7	Unserviceable Stores					



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
(i)	Declaration of Stores as Surplus or Unserviceable	Full Powers	Upto Value of Rs. 1,000,000 per item	Upto Value of Rs. 500,000 per item	Upto Value of Rs. 100,000 per item	--
Specific Condition(s): 1. Full justification for declaring Stores as Surplus or Unserviceable, as the case may be, shall be prepared and furnished to Administrative Department, Accountant General or District Accounts Officer concerned and Finance Department or District Officer Finance and Planning concerned. 2. Value refers to Un-depreciated Book Value. 3. The Dead Stock Register shall accordingly be updated as per prescribed rules.						
(ii)	Disposal of Unserviceable or Surplus Stores	Full Powers	Full Powers	Full Powers	Rs. 100,000 At a time	Rs. 20,000 At a time
Specific Condition(s): 1. Disposal of Unserviceable or Surplus Stores, as the case may be, shall be via public auction through a duly notified disposal committee having representation of Establishment & Administration Department and Finance Department.						
8	Miscellaneous					
(i)	To Sanction Investigation of Claim(s) of Government Servants	Full Powers	Full Powers	Full Powers	Full Powers	Full Powers
Specific Condition(s): 1. Administrative Department and Officers in Category-I shall have full Powers in respect of T.A. Claims not more than three years old and other claims not more than seven years old. 2. Officers in Category-II, III, & IV shall have full powers in respect of claim not more than three years old of Government Servants whom they are competent to appoint. 3. T.A. Claim more than 3 years old and claim of arrear of pay and allowances, other than T.A. more than six years old, shall require sanction of the Finance Department after investigation by Audit.						
(ii)	Relaxation of the Prescribed Time Limit:	Full Powers	--	--	--	--
Specific Condition(s): 1. Include Arrears of Pay & Allowances within the limit of 3 years. 2. Include Submission of T.A Bill(s) where TA Advance not drawn. TA adjustment bill should be submitted within one year of the date of performance of journey by the Government servant, failing which the advances shall be recovered						
(iii)	Relaxation of the Prescribed Time	Chief Secretary Upto 1 year	--	--	--	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Administrative Department	Officers In Category-I	Officers In Category-II	Officers In Category-III	Officers In Category-IV
	Limit.	Administrative Department Upto 6 months				
	Specific Condition(s): 1. Include Joining Time where the family of transferred Government Servant could not join him/her within one year due to shortage of accommodation, education of children or on medical or compassionate grounds.					
(iv)	Grant of Travelling & Daily Allowance or Lodging charges	Full Powers	--	--	--	--
	Specific Condition(s): 1. To non-official members of Commissions/Committees setup by the Government and to foreign experts. 2. Not to exceed the maximum limit prescribed by the Government for highest category.					
(v)	To refund in accordance with rules or in pursuance of decisions of court	Full Powers	Full Powers	Rs. 500,000	Rs. 300,000	Rs. 100,000



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

Third Schedule - Special Powers

1. Administration of Justice

S #	Nature of Power	Registrar Peshawar High Court	District & Session Judges
1	Leases of land pertaining to Government Buildings under Administrative control of Administration of Justice	Full Powers	Full Powers
Specific Condition (S): 1. Subject to the condition that lease being openly auctioned for a period not exceeding one year and proceeds are deposited in Government Account.			
2	Leases of Fruit trees and sale of grass growing in the compounds of Government buildings/lands under Administrative control of Administration of Justice.	Full Powers	Full Powers
Specific Condition (S): 1. Subject to the condition that lease being openly auctioned for a period of not more than one year and proceeds are deposited in Government Account.			

2. Agriculture Department

1.1 Agriculture Wing						
S #	Nature of Power	DG Agriculture Extension	DG On Farm Water Management	DG Soil & Water Conservation	Director Agriculture Engineering	District Director Agriculture
1	To Sanction Prizes	Full Powers	Full Powers	--	--	--
Specific Condition(s): 1. Include Prizes for Fruit and Agricultural Product Competitions.						
2	To Sanction Expenditure					
(i)	Purchase of Improved Seeds	Full Powers	--	--	--	Upto Rs. 100,000 At a time
Specific Condition(s): 1. Include Purchase (at fixed rates) of improved seeds and other seed depot commodities including bags (under seed depot Rules) for distribution to the growers.						
(ii)	Purchase of Seeds and Manures	--	Full Powers	--	--	Upto Rs. 100,000 At a time



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

1.1 Agriculture Wing						
S #	Nature of Power	DG Agriculture Extension	DG On Farm Water Management	DG Soil & Water Conservation	Director Agriculture Engineering	District Director Agriculture
Specific Condition(s): 1. Include the Purchase of seeds, manures, implements insecticides bags for general use in the Department.						
(iii)	Purchase of Livestock	Full Powers	--	--	--	Upto Rs. 100,000 At a time
Specific Condition(s): 1. Include Purchase of Livestock for use in Departmental Institutions.						
(iv)	Purchase of Aviation Spirit	Full Powers	--	--	--	--
Specific Condition(s): 1. Include Purchase of Aviation Spirit for Aerial Sprays.						
(v)	Purchase of Photographic Material	Full Powers	Full Powers	Full Powers	Full Powers	Upto Rs. 100,000 At a time
Specific Condition(s): 1. Include Purchase of photographic materials for publicity works.						
(vi)	Purchase of Tarpaulins	Full Powers	Full Powers	Full Powers	Full Powers	Upto Rs. 100,000 At a time
Specific Condition(s): 1. Include Purchase of tarpaulins required for Departments experimental research & seed farms & covers for vehicles.						
(vii)	Building of Bodies of Trucks/Buses	Full Powers	--	--	--	Upto Rs. 100,000 At a time
3	Sale of Depot Commodities.	Full Powers	Full Powers	Full Powers	--	Full Powers
4	Technical Sanction	--	Upto Rs. 3,000,000 At a time	Upto Rs. 3,000,000 At a time	--	--
Specific Condition(s): 1. Include Improvement of Water Courses & Precision land levelling. 2. Include Soil & Water Conservation interventions.						

1.2 Fisheries Wing



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Director General	Director /Add: Director	Deputy Director	Assistant Director/DDO
1	To Sanction Leases				
(i)	Fishing Leases in Open Auction	Full Powers	Upto Rs. 200,000 At a time	Upto Rs. 100,000 At a time	
	Specific Condition(s): 1. Include Approving highest bid of fishing leases in open auction.				
(ii)	Auction of Fishing Rights	Full Powers	Upto Rs. 200,000 At a time	Upto Rs. 100,000 At a time	
(iii)	Lease of Land	Full Powers	Upto Rs. 200,000 At a time	--	
	Specific Condition(s): 1. Include Lease of land for grazing of cattle or cultivation of fruit trees in fisheries project areas.				
(iv)	Lease of Land	Upto Rs. 500,000 At a time	Upto Rs. 300,000 At a time	Upto Rs. 200,000 At a time	Upto Rs. 100,000 At a time
	Specific Condition(s): 1. Include Lease of Land for fish pond/nurseries/fodder etc.				
2	To Fix Rate(s).	Full Powers	--	--	
	Specific Condition(s): 1. Include Power to fix rates for disposal of fish/fish seed (to determine rates at which fish caught on Government Account may be sold).				
3	To Sanction Sale of Trees/Grass	Full Powers	Upto Rs. 50,000 At a time	--	
	Specific Condition(s): 1. Include Sanctioning sale of trees/grass whether standing or fallen, green or dead growing in fisheries project areas.				

1.3 Livestock & Dairy Development; Extension & Research Wing						
S #	Nature of Power	DG Livestock & Dairy Development	Director Breed Improvement	District Director Livestock	Heads of Institutions	Drawing & Disbursing Officers
1	To Sanction Prizes	Full Powers	--	Upto Rs. 20,000	--	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

1.3 Livestock & Dairy Development; Extension & Research Wing						
S #	Nature of Power	DG Livestock & Dairy Development	Director Breed Improvement	District Director Livestock	Heads of Institutions	Drawing & Disbursing Officers
				At a time		
Specific Condition(s): 1. Include Sanctioning Prizes for Livestock & Poultry Competitions.						
2	Invitation / Acceptance of Tenders	Full Powers	--	Upto Rs. 300,000 At a time	Upto Rs. 200,000 At a time	Upto Rs. 100,000 At a time
Specific Condition(s): 1. Include Invitation/acceptance of tenders for vegetable stores.						
3	Price Fixation	Full Powers	--	Upto Rs. 30,000 At a time	--	--
Specific Condition(s): 1. Include Fixation of prices for the sale of animal, animals produce and by-products.						
4	Purchase of Livestock & Poultry	Full Powers	Upto Rs. 300,000 At a time	Upto Rs. 100,000 At a time	--	--
5	Sale of Livestock including Poultry and its By-Products	Full Powers	Upto Rs. 300,000 At a time	Upto Rs. 100,000 At a time	--	--
6	Declaration of Livestock as Surplus / Unserviceable and its Disposal by Public Auction	Full Powers	Upto Rs. 300,000 At a time	Upto Rs. 100,000 At a time	--	--
7	To write off losses of animals died and vaccines expired	Full Powers	--	--	--	--
Specific Condition(s): 1. Include losses on account of death of livestock/animals/poultry birds/vaccine expiration other than negligence or fraud.						



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

3. Communication & Works Department

S #	Nature of Power	Chief Engineers	MD PKHA/ Superintending Engineer PBMC	Superintending Engineers	Executive Engineers
1	Technical Sanction				
(i)	Original Works	Full Powers	--	Upto Rs. 20,000,000 (Highways & Bridges)	Upto Rs. 6,000,000 (Highways & Bridges)
	Specific Condition(s): 1. Excess amount over the amount for which Administrative Approval has been accorded does not exceed 10%. In case it does exceed Revised Administrative Approval shall be required.				
(ii)	Ordinary & Special Repairs	Full Powers	Full Powers	Upto Rs. 2,000,000 Each case	Upto Rs. 400,000 Each case
	Specific Condition(s): 1. Include. Non-residential buildings & machinery and equipment.				
(iii)	Ordinary & Special Repairs	Upto Rs. 200,000 (Building Each Case)	Full Powers	Upto Rs. 100,000 (Building Each Case)	Upto Rs. 50,000 (Building Each Case)
	Specific Condition(s): 1. Include. Residential buildings. 2. Full Powers only to Superintending Engineer PBMC				
(iv)	Ordinary & Special Repairs	Full Powers	Full Powers	Upto Rs. 4,000,000 Each case	Upto Rs. 1,000,000 Each case
	Specific Condition(s): 1. Include Roads. 2. Full Powers only to MD PKHA				
2	Acceptance of Tenders	Power Equivalent to Grant of Technical Sanction in relevant Category.			
	Specific Condition(s): 1. The rates quoted and/or amounts tendered are such that the total cost of a project/programme/works shall not exceed the amount for which the project/programme/works is administratively approved by more than 45%. 2. If the lowest tender from an approved contractor is not accepted, reasons thereof shall be recorded and further approval shall be obtained as under; a. Chief Engineers upto the value of Rs. 1,000,000. b. Administrative Department, if the value tendered does not exceed Rs. 3,000,000. c. The P&D Department, if the value tendered exceeds Rs. 3,000,000.				
3	To Sanction Fixation of Stock Limits	Full Powers	--	--	--
4	To Dismantle & Sell Unserviceable	Upto Rs. 10,000,000	--	Upto Rs. 5,000,000	Upto Rs. 2,000,000



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Chief Engineers	MD PKHA/ Superintending Engineer PBMC	Superintending Engineers	Executive Engineers
	Buildings				
5	Leases of Land	Full Powers	--	--	--
Specific Condition(s): 1. Include Land along Provincial Highways / National Highways and District Roads for Petrol Pumps / CNG Stations / LPG Stations and Storage Tanks at the prescribed rates. 2. The site shall be approved by relevant forum. 3. Land shall be under the control of Communication & Works Department. 4. No Objection Certificate of competent forum shall be obtained. 5. The Lease shall be awarded under open public auction. 6. The land shall not be used for any permanent structure(s).					
6	To Sanction Sale of Trees	Full Powers	--	Full Powers	--
Specific Condition(s): 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of Communication & Works Department 2. The sale shall be through open public auction.					
7	Payment of Compensation	Full Powers	--	Full Powers	--
Specific Condition(s): 1. Include Payment under Workmen Compensation Act. 2. In case of any doubt with respect to applicability of the Act, the case shall be referred to Law Department for legal advice.					
8	To Sanction Employment of Work Charged Establishment	Full Powers	--	Upto Rs. 10,000 Per-mensum	--
Specific Condition(s): 1. Provision shall exist in the sanctioned estimates. 2. Permissible only when the order to commence work has been received and shall be hired only for such particular work. 3. The monthly wages not to exceed the emolument including allowances admissible to regular establishment of the same category. 4. Permissible only for developmental schemes. 5. Services shall be dispensed with as soon the work is completed and shall not be transferred to current budget or carried on from work to work.					

4. Elementary & Secondary Education Department

S #	Nature of Power	Officers in Category-I	Officers in Category-II	Officers in Category-III	Officers in Category-IV
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Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Officers in Category-I	Officers in Category-II	Officers in Category-III	Officers in Category-IV
1	To Dismantle & Sell Unserviceable Buildings	Upto Rs. 1,000,000	--	--	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Include Buildings belonging to E&SE Education Department and not born on the books of Communication & Works Department. 2. The Competent Authority shall certify the buildings as unserviceable and not required by any other Government Department. 					
2	Leases of Land	Full Powers	Full Powers	Full Powers	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Include Land belonging to E&SE Education Department in Forest Areas and not borne on the books of Forest Department. 2. The Lease shall be awarded under open public auction. 					
3	To Sanction Sale of Trees	Full Powers	Full Powers	Full Powers	Full Powers
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of E&SE Education Department. 2. The sale shall be through open public auction. 					

5. Environment Department

4.1 Environment		Officers in Category-I	Officers in Category-II	Officers in Category-III	Officers in Category-IV
S #	Nature of Power				
1	Technical Sanction Original Works	--	--	--	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Excess amount over the amount for which Administrative Approval has been accorded does not exceed 10%. In case it does exceed Revised Administrative Approval shall be required. 					
2	Acceptance of Tenders	--	--	--	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. The rates quoted and/or amounts tendered are such that the total cost of a project/programme/works shall not exceed the amount for which the project/programme/works is administratively approved by more than 45%. 2. If the lowest tender from an approved contractor is not accepted, reasons thereof shall be recorded and further approval shall be obtained as under; <ol style="list-style-type: none"> a. Special Secretary upto the value of Rs. 1,000,000. 					



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

4.1	Environment				
S #	Nature of Power	Officers in Category-I	Officers in Category-II	Officers in Category-III	Officers in Category-IV
	b. Administrative Department, if the value tendered does not exceed Rs. 3,000,000. c. The P&D Department, if the value tendered exceeds Rs. 3,000,000.				

4.2	Forests/Wildlife				
S #	Nature of Power	Chief Conservator Forest/Wildlife	Conservator Forest/Wildlife	Divisional Forest/Wildlife Officer	
1	Technical Sanction				
(i)	Original Works	Upto Rs. 10,000,000	Upto Rs. 5,000,000	Upto Rs. 2,000,000	--
	Specific Condition(s): 1. Works in respect of Forestry and Wildlife 2. Excess amount over the amount for which Administrative Approval has been accorded does not exceed 10%. In case it does exceed Revised Administrative Approval shall be required.				
(ii)	Ordinary & Special Repairs	Upto Rs. 500,000	Upto Rs. 300,000	Upto Rs. 200,000	--
	Specific Condition(s): 1. Include. Special & Ordinary repairs including replacement and renewal of existing works.				
2	Acceptance of Tenders	Power Equivalent to Grant of Technical Sanction in relevant Category.			
	Specific Condition(s): 1. Include Forest/Wildlife Works or Civil Works, such as construction of buildings and conservancy works. 2. The rates quoted and/or amounts tendered are such that the total cost of a project/programme/works shall not exceed the amount for which the project/programme/works is technically sanctioned by more than 2%. 3. If the lowest tender from an approved contractor is not accepted, reasons thereof shall be recorded and further approval shall be obtained as under; a. Chief Conservator Forest/Wildlife upto the value of Rs. 1,000,000. b. Administrative Department, if the value tendered does not exceed Rs. 2,000,000. c. Retendering if the value tendered exceeds Rs. 2,000,000.				
3	Execution of Forest/Wildlife Contracts	Upto Rs. 4,000,000	Upto Rs. 2,000,000	Upto Rs. 500,000	--
	Specific Condition(s): 1. Include Contracts for disposal of forest/wildlife produce and to fix the terms of contracts. 2. The contract(s) shall be vetted by Law Department.				



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

4.2 Forests/Wildlife					
S #	Nature of Power	Chief Conservator Forest/Wildlife	Conservator Forest/Wildlife	Divisional Forest/Wildlife Officer	
4	To Dismantle & Sell Unserviceable Buildings	Full Powers	Upto Rs. 500,000	Upto Rs. 300,000	--
5	Purchase of Livestock/Wildlife Stock/Feeds and its products	Upto Rs. 2,000,000	Upto Rs. 1,000,000	--	Upto Rs. 500,000
6	Leases of Land	Full Powers	Full Powers	Full Powers	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Include Forest/Wildlife Land. 2. The Lease shall be awarded under open public auction/tender. 3. Administrative Department and Chief Conservator may grant lease upto 5 years for irrigated land and 10 years for barani land. 4. Conservator or Divisional Forest/Wildlife Officer may grant lease upto 50 acres for one year in each case. 					
7	To Sanction Sale of Livestock/Wildlife & its By-Products	Upto Rs. 1,000,000 Per annum	Upto Rs. 500,000 Per annum	--	Upto Rs. 200,000 Per annum
8	To Sanction Payments	Upto Rs. 8,000,000	Upto Rs. 4,000,000	Upto Rs. 2,000,000	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Include Usual payments on sowing and planting etc. under Forestry development and non-development budget. 					
9	Lease of Land Buildings	Upto Rs. 30,000 Per-mensum	--	--	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Include Lease of land buildings for specific purposes such as mills, timber depots etc. 					
10	Reward in Forest Cases	Full Powers	Full Powers	Full Powers	--
Specific Condition(s):					
<ol style="list-style-type: none"> 1. Include i) Out of the sum accepted as compensation not exceeding ¼ of the amount realized, ii) Out of the sum accepted as compensation plus value of property not exceeding ¼ of the amount realized. 					
11	To Write Off Irrecoverable Forest Revenue	Upto Rs. 40,000	Upto Rs. 20,000	--	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

4.2	Forests/Wildlife				
S #	Nature of Power	Chief Conservator Forest/Wildlife	Conservator Forest/Wildlife	Divisional Forest/Wildlife Officer	
	Specific Condition(s): 1. The Administrative Department shall have a restricted delegated power upto Rs. 100,000.				

6. Establishment & Administration Department

S #	Nature of Power	Chief Secretary	Secretary Administration
1	To Sanction Expenditure		
(i)	Rent of Residential Buildings & Housing Subsidy	Full Powers	Full Powers
	Specific Condition(s): 1. 75% of the Basic Pay of the Occupant, or intending Occupant subject to standing instructions and certificate from Communication & Works that rent is reasonable.		
(ii)	Ceremonial Functions & State Entertainments	Full Powers	Upto Rs. 100,000 At a time
	Specific Condition(s): 1. Include. Ceremonial functions and State entertainments administered/organized by Establishment & Administration Department.		
2	Acceptance of Tenders	Full Powers	Full Powers
	Specific Condition(s): 1. The rates quoted and/or amounts tendered are such that the total cost of a project/programme/works shall not exceed the amount for which the project/programme/works is administratively approved by more than 45%. 2. If the lowest tender from an approved contractor is not accepted, reasons thereof shall be recorded and further approval shall be obtained as under; a. Special Secretary upto the value of Rs. 1,000,000. b. Administrative Department, if the value tendered does not exceed Rs. 3,000,000. c. The P&D Department, if the value tendered exceeds Rs. 3,000,000.		
3	To Sanction Fixation of Stock Limits	Full Powers	Full Powers
4	To Dismantle & Sell Unserviceable Buildings	Full Powers	Full Powers
5	Leases of Surplus Buildings	Full Powers	Full Powers
6	Leases of Land	Full Powers	Full Powers



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Chief Secretary	Secretary Administration
	Pertaining to Government Buildings		
7	To Sanction Sale of Trees	Full Powers	Full Powers
	Specific Condition(s): 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of Establishment & Administration Department 2. The sale shall be through open public auction.		
8	Payment of Compensation	Full Powers	Full Powers
	Specific Condition(s): 1. Include Payment under Workmen Compensation Act. 2. In case of any doubt with respect to applicability of the Act, the case shall be referred to Law Department for legal advice.		
9	To Sanction Employment of Work Charged Establishment	Full Powers	Full Powers
	Specific Condition(s): 1. Provision shall exist in the sanctioned estimates. 2. Permissible only when the order to commence work has been received and shall be hired only for such particular work. 3. The monthly wages not to exceed the emolument including allowances admissible to regular establishment of the same category. 4. Permissible only for developmental schemes. 5. Services shall be dispensed with as soon the work is completed and shall not be transferred to current budget or carried on from work to work.		

7. Food Department

S #	Nature of Power	Director Food	Deputy Director Food	District Food Controller
1	To Accept Tenders	Full Powers	Full Powers	--
	Specific Condition(s): 1. Include Transportation, handling and labour charges (including charges for loading unloading stacking, un-stacking weighing, up-gradation / sieving if required on account of infestation etc.) of Government stocks.			
2	To Sanction Transfer of Stocks	Full Powers	--	--
3	To Accept Quotations	Full Powers	Upto Rs. 100,000	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Director Food	Deputy Director Food	District Food Controller
	Specific Condition(s): 1. Include Transportation of Government stocks and labour activity (including charges for loading, unloading, stacking, un-stacking, weighing up-gradation / sieving if required on account of infestation etc.) in cases where tenders have been invited but no response is received under prevailing KP Public Procurement Rules.			
4	To Forfeit & Release Securities of Food Grains Agents	Full Powers	--	--
5	Schemes to be Financed from Sugarcane Development Cess Fund	The Deputy Commissioner of respective District shall have Full Powers		
	Specific Condition(s): 1. Schemes not to exceed the funds released by the Finance Department. 2. The Power shall be exercised by the Deputy Commissioner concerned in relevant forum.			

8. Higher Education, Archives & Libraries Department

S #	Nature of Power	Officers in Category-I	Officers in Category-II	Officers in Category-III	Officers in Category-IV
1	To Dismantle & Sell Unserviceable Buildings	Upto Rs. 1,000,000	--	--	--
	Specific Condition(s): 1. Include Buildings belonging to Higher Education Department and not born on the books of Communication & Works Department. 2. The Competent Authority shall certify the buildings as unserviceable and not required by any other Government Department.				
2	Leases of Land	Full Powers	Full Powers	Full Powers	--
	Specific Condition(s): 1. Include Land belonging to Higher Education Department in Forest Areas and not borne on the books of Forest Department. 2. The Lease shall be awarded under open public auction.				
3	To Sanction Sale of Trees	Full Powers	Full Powers	Full Powers	Full Powers
	Specific Condition(s): 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of Higher Education Department. 2. The sale shall be through open public auction.				



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

9. Industries Department

S #	Nature of Power	Officers in Category-I	Officers in Category-II	Officers in Category-III	Officers in Category-IV
1	To Dismantle & Sell Unserviceable Buildings	Upto Rs. 1,000,000	--	--	--
Specific Condition(s): 1. Provided that certificate is obtained from Communication & Works Department about these being unserviceable.					
2	Leases of Land Pertaining to Government Buildings	Full Powers	--	--	--
Specific Condition(s): 1. Subject to public auction as per prescribed rules.					
3	To Sanction Sale of Trees	Full Powers	Full Powers	--	--
Specific Condition(s): 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of Industries Department 2. The sale shall be through open public auction.					

10. Inspectorate General of Prisons

S #	Nature of Power	IG Prisons	Superintendent Central Jail	Superintendent District Jail	
1	Technical Sanction				
(i)	Estimates of Expenditure on Works	Power Equivalent to Grant of Administrative Approval in relevant Category.			
Specific Condition(s): 1. Include. Jail Buildings to be carried out of Departmental Fund / Grant and invitation and acceptance of tenders.					
2	Leases of Land	Full Powers	--	--	
Specific Condition(s): 1. Include Land pertaining to the Inspectorate General of Prisons and not born on the books of Communication & Works Department.					
3	To Sanction Sale of Trees	Full Powers	Full Powers	--	
Specific Condition(s): 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of					



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	IG Prisons	Superintendent Central Jail	Superintendent District Jail
	Industries Department.			
	2. The sale shall be through open public auction.			

11. Irrigation Department

S #	Nature of Power	Chief Engineers	Superintending Engineers	Executive Engineers
1	Technical Sanction			
(i)	Original Works	Full Powers	Upto Rs. 20,000,000	Upto Rs. 6,000,000
	Specific Condition(s): 1. Excess amount over the amount for which Administrative Approval has been accorded does not exceed 10%. In case it does exceed Revised Administrative Approval shall be required.			
(ii)	Ordinary & Special Repairs	Full Powers	Upto Rs. 2,000,000 Each case	Upto Rs. 400,000 Each case
	Specific Condition(s): 1. Include. Irrigation Works, Non-residential buildings and other structures belonging to the Government.			
(iii)	Ordinary & Special Repairs	Upto Rs. 200,000 Each case	Upto Rs. 100,000 Each case	Upto Rs. 50,000 Each case
	Specific Condition(s): 1. Include. Residential buildings.			
2	Acceptance of Tenders	Power Equivalent to Grant of Technical Sanction in relevant Category.		
	Specific Condition(s): 1. The rates quoted and/or amounts tendered are such that the total cost of a project/programme/works shall not exceed the amount for which the project/programme/works is administratively approved by more than 10%. 2. If the lowest tender from an approved contractor is not accepted, reasons thereof shall be recorded and further approval shall be obtained as under; a. Chief Engineers upto the value of Rs. 500,000. b. Administrative Department, if the value tendered does not exceed Rs. 1,000,000. c. The Ministerial Committee, if the value tendered exceeds Rs. 1,000,000.			
3	To Sanction Fixation of Stock Limits	Full Powers	--	--
4	To Dismantle & Sell Unserviceable Buildings	Upto Rs. 1,000,000	--	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Chief Engineers	Superintending Engineers	Executive Engineers
	Specific Condition(s): 1. Include Buildings belonging to Irrigation Department. 2. Provided that a certificate is obtained from Communication & Works Department about these being unserviceable.			
5	To Sanction Estimates	Full Powers	Full Powers	--
	Specific Condition(s): 1. Include Purchase or Manufacture of materials to be used on works. 2. Subject to explicit conditions prescribed by the public works codes.			
6	Leases	Full Powers	Upto Rs. 1,000,000	--
	Specific Condition(s): 1. Include Leases of buildings, land or other immovable property belonging to Irrigation Department by Auction or Competitive Tenders. 2. No Objection Certificate of competent forum shall be obtained.			
7	To Sanction Sale of Trees	Full Powers	Full Powers	Full Powers
	Specific Condition(s): 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of Communication & Works Department 2. The sale shall be through open public auction.			
8	Payment of Compensation	Full Powers	Full Powers	--
	Specific Condition(s): 1. Include Payment under Workmen Compensation Act. 2. In case of any doubt with respect to applicability of the Act, the case shall be referred to Law Department for legal advice.			
9	To Sanction Employment of Work Charged Establishment	Full Powers	Upto Rs. 10,000 Per-mensum	--
	Specific Condition(s): 1. Provision shall exist in the sanctioned estimates. 2. Permissible only when the order to commence work has been received and shall be hired only for such particular work. 3. The monthly wages not to exceed the emolument including allowances admissible to regular establishment of the same category. 4. Permissible only for developmental schemes. 5. Services shall be dispensed with as soon the work is completed and shall not be transferred to current budget or carried on from work to work.			
10	Lease of Water Power for Mills	Full Powers	Full Powers	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Chief Engineers	Superintending Engineers	Executive Engineers
11	To Sanction Supply of Canal Water (Non-Irrigation Purposes)	Full Powers	Full Powers	--
12	To Sanction Carriage & Handling Charges of Stock	Full Powers	Full Powers	Full Powers
13	To Sanction Purely Temporary Increase	Full Powers	Upto 20% Increase	--
Specific Condition(s):				
1. Include Stock limit of a Division to be absorbed within six months from the date of temporary increase.				
2. Subject to fulfillment of prescribed codal requirements.				

12. Police Department

S #	Nature of Power	Additional IG Police	Deputy IG Police	District Officer Police
1	Technical Sanction			
(i)	Ordinary & Special Repairs	Full Powers	Upto Rs. 1,000,000 Each case	Upto Rs. 500,000 Each case
Specific Condition(s):				
1. Include Residential and Non-residential Buildings.				
2	Acceptance of Tenders	Power Equivalent to Grant of Technical Sanction in relevant Category.		
Specific Condition(s):				
1. Subject to prescribed rules and regulations.				
3	Payment of Death Compensation	--	--	--
Specific Condition(s):				
1. Include Death compensation to the dependents of the Police Personnel killed on duty (Gazetted or Non-Gazetted) / Compensation for injuries sustained by Police Personnel on duty.				
2. Subject to laid down criteria as approved by Government from time to time.				
4	To Sanction Animal Ration	Full Powers	--	--
5	Purchase of Ammunition / Anti-Riot	--	--	--
6	Installation of Telephone	--	--	--



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Additional IG Police	Deputy IG Police	District Officer Police
	Specific Condition(s):			
	1. Include Installation of Telephone in Police Station, Police Line, and District Police Offices.			
	2. Subject to admissibility and within the prescribed ceilings, where applicable.			

13. Public Health Engineering Department

S #	Nature of Power	Chief Engineers	Superintending Engineers	Executive Engineers
1	Technical Sanction			
(i)	Original Works	Full Powers	Upto Rs. 12,000,000	Upto Rs. 4,000,000
	Specific Condition(s):			
	1. Excess amount over the amount for which Administrative Approval has been accorded does not exceed 10%. In case it does exceed Revised Administrative Approval shall be required.			
(ii)	Ordinary Repairs & Maintenance work of W.S.S	Full Powers	Upto Rs. 500,000 (Each Case at a time)	Upto Rs. 200,000 (Each Case at a time)
	Specific Condition(s):			
	1. Include: Leakage removal in pipes, tanks etc, Cleaning and disinfection of distribution system and tanks etc, repair of machinery, equipment and civil works of residential and non-residential buildings.			
(iii)	Special Repairs and Maintenance of Water supply schemes	Full Powers	Upto Rs.1,000,000 (Each Case at a time)	
	Specific Condition(s):			
	1. Include Replacement of tube well, pipeline, Pumping machinery along with accessories, Transformers and allied components, parts of solar systems, civil works etc.			
2	Acceptance of Tenders	Power Equivalent to Grant of Technical Sanction in relevant Category.		
3	To Sanction Fixation of stock Limits	Full Powers	--	--
4	To Dismantle & sell Unserviceable Buildings, Materials, pumping machinery & accessories and T&P	Upto Rs. 10,000,000	Upto Rs. 5,000,000	Upto Rs. 2,000,000



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

5	Leases of Land/ tube wells/ tanks etc.	Full Powers	--	--
Specific Condition(s): 1. Include Land of tube wells, Over Head Tanks, surface tanks, treatment plants etc. Land of abandoned schemes also included. 2. Land shall be under the control of Public Health Engineering Department. 3. No Objection Certificate of competent forum shall be obtained. 4. The Lease shall be awarded under open public auction. 5. The land shall not be used for any permanent structure(s). 6. For auction prior approval of the department shall be obtained.				
6	To Sanction Sale of trees	--	--	--
Specific Condition(s): 1. Land on which trees, whether standing or fallen, green or dead shall be under the control of Public Health Engineering Department 2. The sale shall be through open public auctions.				
7	Payment of Compensation	Full Powers	--	--
Specific Condition(s): 1. Include payment under Workmen Compensation Act. 2. In Case of any doubt with respect to applicability of the Act, the case shall be referred to Law Department for legal advice.				
8	To Sanction Employment of Work Charged Establishment	Full Powers	Upto Rs. 10,000 Pre-mensum	--
Specific Condition(s): 1. Provision shall exist in the sanctioned estimates & the total expenditure should not exceed the approved limit of PC-I. 2. Permissible only when the order to commence work has been received and shall be hired only for such particular work. 3. The monthly wages not be exceed the emolument including allowances admissible to regular establishment of the same category. 4. Permissible only for developmental schemes. 5. Services shall be dispensed with as soon the work is completed and shall not be transferred to current budget or carried on from work to work.				
9	To sanction consumables for laboratories	Upto Rs. 1,000,000	Upto Rs. 500,000 at a time	200,000



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

14. Revenue Department

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
1	To sanction loans under Agriculture Loans Act	Full Powers	Rs. 10,000 in each case		
	Specific Condition(s): 1. As per instructions issued by Board of Revenue.				
2	To sanctions loans under the Land Improvement Loans Act	Rs. 10,000 in each case	Rs. 10,000 in each case		
	Specific Condition(s): 1. As per instructions issued by Board of Revenue when Finance Department has allowed such loaning.				
3	Suspension of recoveries of loans under the Land Improvement Loans Act and Agriculture Loans Act	Full Powers	--		
	Specific Condition(s): 1. Includes the provision of Taqavi Acts and the Rules made there under. BOR has to pass a detail order justifying this action.				
4	Refund in cases in which money is credited to Government for purchase of stamps but stamps are not actually purchased	Full Powers			
	Specific Condition(s): 1. Subject to Law				
5	To write off value of: i) Non-Postal stamps obsolete, unserviceable or spoiled ii) Water marked plain paper which is damaged and unfit for use a) Stamps lost in transit b) Loss of stamps forming part of the stock in a local Branch Department	Full Powers	Rs. 300		
	Specific Condition(s): 1. Subject to detail order justifying the auction.				
6	To write off irrecoverable loss of stamps revenue	Rs. 10,000			
	Specific Condition(s): 1. Subject to detail order.				
7	Refund of Court fee stamps affixed un-necessarily, in consequence of an	Full Powers			



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
	order of a Court				
	Specific Condition(s): 1. Subject to production of Court orders.				
8	Refund or renewal of impressed or adhesive court-fee stamps which have been spoiled or rendered useless or unfit for purpose intended or for which the purchaser has not immediate use	--	Full Powers		
	Specific Condition(s): 1. Subject to the deduction of ten paise per rupee of face value in the case of refunds except in case of court fee stamps not spoiled or rendered unfit for use returned to Collector's store on. a) Expiration of License; b) Revocation of License for any reason other than fault of the Licensee.				
9	Refund of revenue otherwise than in accordance with the rules but not in relaxation of any rules	Rs. 5,000 in each case	--		
10	Remission of Revenue in accordance with rules	Full Powers			
	Specific Condition(s): 1. Subject to approval of Government.				
11	Remission of Revenue otherwise than in accordance with rules but not in relaxation of rules	Rs. 5,000			
12	Remission of Land revenue due to calamities	Full Powers			
	Specific Condition(s): 1. Subject to detail order and approval of Government.				
13	To Sanction Remission of by Audit Officer	--	Upto Rs. 100 In individual cases		
14	Remission of acreage rates	Full Powers	Rs. 500 per harvest in a single case		
15	To levy or remit acreage rates	Full Powers	--		
16	Remission of rent on temporary cultivation	--	Rs. 100		
	Specific Condition(s):				



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
	1. Full power subject to standing orders issued by Board of Revenue from time to time (returns of remission granted should be furnished to the Board of Revenue)				
17	Shifting of installment connected with disposal of land	2 years	--		
18	Increase in number of installments connected with disposal of land	Upto 10 half year installment	Upto 4 half year installment		
19	To dismantle and sell unserviceable buildings	Full Powers	--		
	Specific Condition(s): 1. Provided that a certificate from Communication and works Department about their being unserviceable should be obtained.				
20	Leases of land pertaining to Government Buildings	Full Powers	--		
	Specific Condition(s): 1. Subject to leases being openly auction for one year at a time				
21	Leases of surplus buildings	Full Powers	--		
	Specific Condition(s): 1. For a period not exceeding one year after obtaining competitive offers/open auction				
22	Leases of fruit trees and sale of grass growing in compounds of Government Buildings belonging to Revenue Department	Full Powers for period not more than 1 year	Full Powers for period not more than 1 year	--	Full Powers for period not more than 1 year
23	Leases of:- i) Land under the rules in accordance contained in appendix-III with the rules for the lease to land Administration rules for the lease of waste Manual other than that lands contained in appendix-II include in a colonization to land Administration Manual or which is likely to come under perennial irrigation in the foreseeable future	Full Powers		--	--
	Specific Condition(s): 1. In accordance with the rules for the lease of waste lands contained in Appendix-II and III to Land Administration for a Maximum Period of twenty years provided that the total area held on lease by a single lessee does not exceed one hundred and fifty acres.				



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
	ii) Land for grazing of cattle	--	Full Powers (for 1 year upto 10 acres for a period not exceeding 2 years)		
	iii) Fruit trees not in the compound of Government Buildings	--	Full Powers (for 1 year)		
Specific Condition(s): 1. Provided that the reserve rent does not exceed Rs. 1,000/-					
24	Lease of state Agricultural	--	Upto 50 acres for a period not exceeding 10 harvests		
Specific Condition(s): 1. To any order issued by the Govt. or the Board of Revenue and provided that the Area to be held at one time by Lease shall not exceed the limit Fix under the Revenue ordered.					
25	Lease of state land for Agri. purposes by private treaty	Full Powers Upto five years	Upto fifty acres for a period of two years only in respect of land for which offers by tenders or auction fail to attract a bidder		
Specific Condition(s): 1. Subject to the condition that the District Revenue Officer/Collector can make lease for a period of two years only in respect of land for which offers by tenders or auction failed to attract a bidder provided that no lease of land by District Revenue Officer/Collector beyond two years is allowed in continuation of the allowed same lease without the sanction of BOR					
26	Lease of state land for Non-Agricultural purposes	Full Powers	--		
Specific Condition(s): 1. Subject to condition that the lease does not involve the erection of a building.					
27	Lease of land to Local Bodies	Full Powers	--		
Specific Condition(s): 1. Subject to the approval of the Government.					



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
28	Lease of state land for brick kilns	--	Full Powers		
	Specific Condition(s): 1. Subject to condition that the standing orders of the BOR and in consultation with City District Govt. in respect of Urban areas and District Govt. in other areas.				
29	Long lease with special conditions under a scheme approved by Government	Full Powers	--		
30	Lease of Nazul Land	Full Powers	--		
	Specific Condition(s): 1. Subject to condition that if the lease is for non-agricultural purposes it does not involve an erection of a building.				
31	Grant of state Agricultural land in Colonies	Full Powers	--		
	Specific Condition(s): 1. Subject to the conditions that the grant is made in accordance with the standing orders of the scheme approved by the Revenue Department and in consultation with Finance Department.				
32	Allotment of land for graveyards & cremations ground	--	Full Powers		
	Specific Condition(s): 1. Includes consultation with City District or District Govt. as the case may be				
33	Allotment of land for Kanals (Tanning Yards)	--	Upto 2 Kanals		
	Specific Condition(s): 1. Includes standing orders of the BOR				
34	Sale of state land for agricultural purposes	Upto 50 Acres	--		
	Specific Condition(s): 1. The land is sold by auction held in accordance with the conditions approved by government or Board of Revenue; and 2. the reserve price is approved by Board of Revenue before auction is held 3. The result of such auction should be reported to the Board of Revenue in such a form as may be prescribed by it.				
35	Sale of state land for non -agricultural purposes by:-	Full Powers	--		
	a) Public auction				
	b) Private treaty at Market Value	Full Powers			
Specific Condition(s): 1. half an acre in urban area					



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
	2. five acres in rural area Both in case of (a) and (b) where applicable City District clearance to be obtained.				
36	Sale of escheated Land	--	Rs. 50,000		
	Specific Condition(s): 1. That the land is sold by auction after wide publicity.				
37	Sale of awkward plots of state land for Agri purposes by private treaty	Full Powers	--		
38	Sale of Nazul Land by:- a) Public auction	Full Powers	--		
	b) Private treaty at market value	Full Powers			
	Specific Condition(s): 1. Half an acre in urban area 2. Five acres in rural area				
39	To sanction or cancel sale of old wells	--	Full Powers		
40	Grant of Nazul land free of cost to local bodies	Full Powers within the approved grant	--		
41	Sale of sites required exclusively for the purpose of a temple mosque or other religious building in state owned towns i.e. town built mainly on state owned Land in colonies	Full Powers	--		
	Specific Condition(s): 1. That the first four kanals are paid for half the market value and any area in excess is paid for at full market rates				
42	Sale of Land required exclusively for the purpose of mosque, temple, or church in areas of other than those specified in item 20.44	Full Powers	--		
	Specific Condition(s): 1. Subject to the condition that clearance of City District is obtained where applicable.				
43	To sanction reserve price of land to be sold by auction	Full Powers	--		
44	To cancel sale of state land and refund the price already paid	Full Powers	--		



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
	<p>Specific Condition(s):</p> <ol style="list-style-type: none"> 1. Provided that the cancellation is of the whole area and not of part of it and the price paid is refunded without an interest there on or compensation: - 2. The land is sold and after sale it transpires that:- <ol style="list-style-type: none"> a) It or a part of it, is owned by another person; or b) It or part of it, is already allotted or leased out to another person or it has already been sold on installment basis to another person; or c) a part, or whole of it is graveyard. 3. The land is sold as commanded by a canal but is found later as a result of the Irrigation Department's report that a major part of it is situated outside the Irrigation boundary of the canal. 4. The land is sold erroneously under some mistake of fact. <p>A copy of the order canceling the sale should in each case be supplied to the Board of Revenue.</p>				
45	Exchange of Nazul land of equal value	<ol style="list-style-type: none"> i. Upto Half of an acre in urban areas ii. Upto Half of an acre in rural areas 	--		
46	Exchange of land under the present grant of occupancy with state land in colony areas	Full Powers	--		
	<p>Specific Condition(s):</p> <ol style="list-style-type: none"> 1. where land has been acquired for public purposes; 2. where the Irrigation Department find difficulty in maintaining irrigation; and 3. where the land has been adversely affected by water logging and the sub-soil water is reported by the Irrigation Department or any other agency of Government dealing with water logging and salinity control, to be within five feet of the surface and the area affected has become banjar to the extent of one third of the total holding and is in-capable of bearing 25 paise crop owing to the presence of thur. 				
47	To sanction renewal for the term of the new settlement of land revenue, assignments enjoyed by religious and charitable institutions or rest houses the terms of which have expired with the expiring settlement	Grant of Annual value of Rs. 5000 or under	--		
48	To convert an assignment of land revenue released for the life or lives of altered the Manager or Managers of religious and charitable institution or rest house into an assignment for	Grant of annual value of Rs. 1,000			



Khyber Pakhtunkhwa Delegation of Financial Powers Rules, 2018

S #	Nature of Power	Board of Revenue	District Revenue Officer /Collector	Director Land Record	Settlement Officer
	<p>the terms of the new settlement on the conditions of its proper maintenance even though one or more of the grantees is still alive</p> <p>Specific Condition(s):</p> <p>1. That a grant of which the conditions have been so shall in no case be resumed until it is liable to resumption under the conditions on which it was originally made.</p>				
49	To sanction continuance of village grants at general re-assessment of a district	All grants of the annual value of Rs. 400 or under the period not exceeding the term of the new settlement			
50	To sanction continuance of religious & charitable grant for the remainder of terms of a settlement if the original term of release expires during the period of settlement	All grants of annual value of Rs. 1,000 or under			
51	Sale of village residential shop site by private treaty	--	Full Powers		
	<p>Specific Condition(s):</p> <p>1. Subject to the orders of the Board of Revenue regarding the price.</p>				
52	Fixation of compensation in case involving breach of the conditions of sale	Full Powers	--		